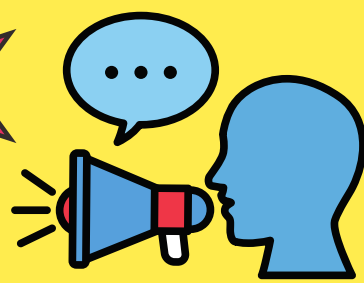




URGENT 
**MAKE YOUR SSN
APPOINTMENT TODAY!!**



STEP-1: Visit or Call SSN Office to schedule an appointment before October 18.
*SSN Office : 902 Razorback Dr. Site 3
Houghton, MI 49931*

****Don't forget to forward the appointment receipt to HR for confirmation**

STEP-2: Gather all the Required Documents
*(I-94, I-20, Passport,
A letter from International Programs & Services, Employment Verification letter from your Dining Supervisor)*

STEP-3: Contact HR to make an appointment to update your I-9 form
**Note: Must bring physical copy of Social Security Card*

Questions, Contact: Beth Fish - Beth.Fish@compass-usa.com
Pixie Bowles - Pixie.Bowles@compass-usa.com